APSCo Compliance + Committee

Education and Social Work Sectors

Terms of Reference

Membership

- Independent chair
- Director level APSCo members
- Independent auditors
- Initial two-year term with option to serve a second two-year term
- APSCo representatives

Purpose & Deliverables

The purpose of this group is to ensure that the Compliance+ standard remains relevant, and appropriate, and to provide governance of the audit process for the standard. Also, to explore ways to encourage the expansion of Compliance+ throughout APSCo membership and end-clients. The committee shall:

1. Attend meetings 3 times a year;

2. Prepare for meetings, which shall require a reasonable amount of reading beforehand, although most actions coming out of the meetings usually fall to APSCo;

3. Ensure all areas of Compliance+ are appropriate, feasible, and up to date. Reviews will consider any current or future changes in the sector, which may impact on the standard, and feedback obtained from current members regarding Compliance+;

4. Agree and review the principles and process for assessment against the standard to ensure that the assessment process is appropriate and fit for purpose and provide a positive member experience. Reviews will consider feedback from the auditors on any audit failures (anonymised), contradictions, or issues requiring clarification, and collate any discrepancies to form a review of acceptable evidence and criteria definition. It will also consider feedback from members on the audit experience;

5. Review any challenges from members (anonymised) stemming from a Compliance+ audit;

6. Provide good governance and assurance to Compliance+ and advise APSCo on any related risks, challenges, or threats;

7. Review compliance trends and challenges affecting the sector and discuss industry level solutions and wider issues impacting compliance in the sector;

8. Agree and review current plans to market Compliance+ to the end client community and explore future potential for end client engagement activity.